

January CF Caucus Agenda
January 10, 2022, 3:30-5:30

Next FA Council:

****Thursday**, January 13, 2022 (10-12p)**

Join Zoom Meeting

<https://minnstate.zoom.us/j/3609866173>

Meeting ID: 360 986 6173

Passcode: 831316

New Metro FA website: Metrostatefa.org

Attendees: Rebecca Church, Jane Stevenson, Marcia Anderson, Kris Frykman, Roger Finnegan, Mousumi Munmun, Victor Cole

The CFC agenda for January 10, 2022 **with FA Council Agenda updates bolded:**

- 1) Meeting times for Spring semester 2022—Mondays, 3:30-5:30pm
 - 2) Proposed contract settlement—approved but no vote totals available (**VII 1 in packet**)
 - 3) Delegate Assembly, MARCH 25-26-we need a good representation of CF and adjuncts so please consider being a delegate! We will be able to compensate delegates again this year. To be continued next month.
 - a) (**VII 2 C**) **DA delegate volunteers: Kris Frykman, Alejandra Estrin Dashe, Erik Westgard, Jane Stevenson, Robyn Gulley**
 - b) (**VII 2 A**) 2022 Delegate Assembly will again be on Zoom, March 25-26
 - i) A “Writing DA Resolutions” workshop. The purpose of this forum is to help faculty turn their ideas into DA resolutions.
 - ii) The workshop will be ninety minutes and is scheduled as follows:

Topic: Writing Delegate Assembly Resolutions
Jan 19, 2022 04:30 PM Central Time (US and Canada)
<https://minnstate.zoom.us/j/96124632779>
Meeting ID: 961 2463 2779
Passcode: 693546
 - c) Need volunteers to write resolutions—Mousumi, Kris, will come to the session
 - i) Ideas discussed: Prep time pay, increased pay for sr status, credentials, etc., ability/opportunities for advising and other non-instructional work.
- 4) HR Leader Search committee looking for up to two faculty volunteers: **Jane Stevenson volunteers for HR leader Search committee**
- 5) We have \$2000 budget this year for cf organizing, thoughts, ideas on how to use? To be continued next month
 - a) Spring social-in person or online, discussed themes—cf mission, vision, and values—and recording for others, probably not
 - b) Phonebanking to cf—week of January 17th, details to come
 - c) DA stipends
- 6) CF Workgroup update—
- 7) Compensation for CF in leadership roles—passed for this year, amount will be set by exec—still need to meet to propose the structure of compensation.
- 8) Committee opportunities

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- a) FA Council community faculty reps still needed (we have 21 seats). Please volunteer, it's a good way to get to know Metro, other faculty, and governance. Next meeting 1 week from today,
- b) **University council seats:**
 - i) Still need people from CNHS for **CF workgroup: Victor Cole volunteers for UED representative**
 - ii) **Jane Stevenson volunteers for HR Leader Search Committee**
- 9) Packet (**Item # in brackets and bold**)
 - a) **(VII 3) FA Operating Procedures proposed changes to the Standing Search Committee and Administrative short-term project volunteer committee-**
 - i) **CF Motion: to change c iv to read: Any summer work must be compensated by the Administration with duty days or credits.**
 - b) **(VII 4) Call for nominees—need CF candidates, Feb 9, 2022 deadline**
 - i) Feb. 9, 2021 deadline for nominations, details in packet
 - ii) President
 - iii) Vice Presidents—CF and RF
 - iv) Secretary
 - v) Treasurer
 - vi) IFO State Board Rep
 - vii) IFO Negotiating Team Rep
 - c) **(VII 5 and 6) FA Treasurer's Report Q1 and Q2 and request fo Special Project Proposals (\$2000 available)**
 - d) **(VII 7) Summer course assignment/cancellation procedure changes based on a grievance, solidifies in procedure that only RF are to be given equal access to summer courses, cf are not included**
 - i) **CFC abstains.**
 - e) **(VII 8 A-D) Academic Plan Draft**
 - i) FIC Supported Motions (see packet for details) but several items failed in December council, details in packet. **Do we want to put forward motions to resubmit these motions? (see packet for motions A-D)**
 - (1) **We support FIC Motion A, in that additional metrics besides growth should be considered, such as the purpose served by the program and its role in a comprehensive university education.**
 - (2) **We support FIC Motion C.**
 - f) **(VII 10) Course cancellations and coerced conversions to FDIS**
 - i) **What were the experiences of course cancellations this semester? A course was cancelled in order to increase enrollment in another section; CF offered an alternate, fewer credit class but course was cancelled without asking.**
 - ii) **Was there pressure to convert to FDIS? Some experienced this in previous semesters.**
 - g) **(VII 17) Delays in Business office processing-none reported**
 - h) **(VII 16) Course Cancellations effects, feedback requested (see spreadsheet)**
 - i) **Good presentation of issues, should put before FIC and SIC for input.**
 - ii) **Add language about longterm evaluation of courses, conversion to other modes should be done purposefully with sufficient lead time and not quickly converted due to low enrollment as quick FDIS conversions require significant work, aren't effective pedagogy, and pay too little.**
 - i) **(VIII 1) Pace Survey**

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- i) **Comment: Among the results, question 38: “I have the opportunity for advancement within this institution” had one of the lowest satisfaction scores. (only 39% satisfied/very satisfied, 43% dissatisfied/very dissatisfied)**
- ii) **Motion: We request administration provide a breakdown of percentage or number of respondents who were CF and to have faculty responses broken down by faculty status, if possible. If a breakdown of the PACE survey is not possible, we request a follow up internal survey to find out the breakdown of responses by different categories of employment, especially for questions for which satisfaction was low, dissatisfaction high, like question 38.**
- j) **(VIII 4 C) Provost’s Update-Criteria for Evaluating the Health and Sustainability of Academic Programs: FEEDBACK REQUESTED AND IMPORTANT! 8A Update Items IFO NB Criteria...pdf**
 - i) **CFC feedback: these seem HLC driven and don’t seem to reflect our non-traditional student focused institution, they also don’t reflect the differences between colleges and disciplines, and with some it is unclear what is being measured and how, like visibility. It is unclear how resident faculty percentage relates to sustainability or health. No consideration of programs needed to fulfill our mission of being a comprehensive urban university and providing a comprehensive education in liberal arts, professional and graduate education—at least it’s not clear this is part of the criteria. There is no evaluation of why a program has become unhealthy or what might be done/needs to done to support such programs**
- k) **(VIII 7) Enrollment and Marketing update**
 - i) **Comment: Enrollment way down, very little in report about student retention**
- l) **(X 1) Office Space**
 - (1) **Support CLA motion for better and more space for CF offices and maintain individual offices for RF? CFC supports**
- m) **(XI 1) CCSPA motion: ask faculty to refrain from using listservs to advertise classes—support or no? CFC doesn’t support. We need more institutional support for ways to increase enrollments.**
- n) **(XI 3) LIB Motion for clear and timely direction from admin on course modes. CFC supports.**
- o) **(XI 6) LGBTQ+ caucus Motion: urge Fa exec to push admin to fill open staff positions in student support—CFC supports.**
- p) **(IX A and B) Committee needs**
 - i) **IFO Fa Committees**
 - (1) **FA Council—still room for anyone who is interested, next Thurs, 10-12pm.**
 - (2) **Strategic Enrollment Committee-see above.**
 - (3) **Academic Affairs Committee**
 - (4) **Advising & Student Issues**
 - (5) **Library Committee**
 - ii) **University Councils/Committees—these are compensated at ½ credit per semester**
 - (1) **Assessment Committee-need CF rep**
 - (2) **CF Work Group—UED rep—Victor Cole, need CNHS**
 - (3) **Academic Appeals Committee**
 - (4) **Student Conduct Committee**
- q) **Requirements Document for CF Collaboration Site—please review!**
- r) **Other items?**