

December CF Caucus Minutes
December 2, 2021, noon-2pm

Next FA Council:

****Thursday**, December 9, 2021 (10-12p)**

Join Zoom Meeting

<https://minnstate.zoom.us/j/3609866173>

Meeting ID: 360 986 6173

Passcode: 831316

New Metro FA website: Metrostatefa.org

Attendees: Robyn Gulley, Jane Stevenson, Roger Finnegan, Kris Frykman, Bill Baldus, Marcia Anderson, Isak Tranvik, Marika Vukomanovich, Donovan Jackman, Alejandra Estrin-Dashe, Rebecca Church;

Guests: Pat Arseneault, Heather Boschke

The CFC agenda for November 2, 2021 **with FA Council Agenda updates bolded:**

- 1) Proposed contract settlement—Pat Arseneault, IFO
 - a) Phonebanking needed to non-members (with stipend)—Robyn, Marika, and Rebecca will phone bank, Kris will send some emails
 - b) Last information session with the IFO: Monday, Dec. 6th, 2-3pm,
<https://minnstate.zoom.us/j/99601117718>
- 2) New CFD Associate Director, Heather Boschke—Heather shared plans she has for a CF Website, orientation, mentorship, and a casual place for cf to hangout and ask questions—Facebook or TEAMS, maybe.
- 3) Social event update—Kris Frykman very good response so far, scheduled for next Tuesday, December 7th, with prizes and activities to help us connect and take care of ourselves.
- 4) Delegate Assembly, MARCH 25-26—we need a good representation of CF and adjuncts so please consider being a delegate! We will be able to compensate delegates again this year. To be continued next month.
- 5) We have \$2000 budget this year for cf organizing, thoughts, ideas on how to use? To be continued next month
- 6) CF Workgroup update—shared last meeting update from the chair.
- 7) Carryovers from earlier caucus meetings:
 - a) Provost Gort responded to our two motions on
 - b) October CF Caucus Motion #1: Request administration go through the data and produce a report that tabulates the responses with set responses (give numbers and/or percentages) and sorts and summarizes the responses that were more free form.
 - c) October CF Caucus Motion #2: In addition to the report, we request an audit or report on how many CF were eligible for compensation for covid teaching, how many completed a survey, how many were paid, and how much was paid out to them.
 - i) Provost Gort requested a CF volunteer to do the data analysis, with compensation **Robyn Gulley and Kris Frykman volunteered to work on the CF data.**
 - d) Compensation for CF in leadership roles—passed for this year, amount will be set by exec—still need to meet to propose the structure of compensation—1-4 credits?—
- 8) Committee opportunities

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- a) FA Council community faculty reps still needed (we have 21 seats). Please volunteer, it's a good way to get to know Metro, other faculty, and governance. Next meeting 1 week from today, **10-noon. Jane Stevenson should be added as a FA Council Rep for CF**
 - b) **University council seats:**
 - i) Academic, Planning, and Quality Improvement Council—**Roger Finnegan volunteered previously, Rebecca Church will be the back up/alternate.**
 - ii) Still need people for CF workgroup from UED, CNHS and CIS—**Marcia Anderson will be the CIS rep beginning in January.**
- 9) Packet (**Item # in brackets and bold**)
- a) (VII 4) 2022 Delegate Assembly will again be on Zoom, March 25-26
 - i) December 8, 4:30-5:30pm, Intro to DA session, <https://minnstate.zoom.us/j/97801319929>

Meeting ID: 978 0131 9929

Passcode: 576779

- b) **(VII 6)** OP updates on FA selection of DA delegates—making it clear that the FA will select delegates, with equity in mind, and FA president appoints slate
- c) (VII 7) Call for nominees—need CF candidates
 - i) Feb. 9, 2021 deadline for nominations, details in packet
 - ii) President
 - iii) Vice Presidents—CF and RF
 - iv) Secretary
 - v) Treasurer
 - vi) IFO State Board Rep
 - vii) IFO Negotiating Team Rep
- d) **(VII 10 A-P) Academic Plan Draft**
 - i) FIC Supported Motions (see packet for details)—**CFC supports the FIC motion A-P, with reservations about I as follows: while CFC agrees with the concern to provide durable credentials for our students, the stackable credits model is most used in professional programs so we should defer to those programs judgements about their needs.**
- e) (VII 11) 50th Anniversary events--feedback requested
- f) (VII 12) Shared office space for COM rf, others
- g) (VII 13) Academic Affairs Report (see packet for details)
 - i) CIS Bachelor Applied Science
 - ii) COS minor in health, humanity, and community
- h) **(VIII A) Administrative updates Student Directed Learning form feedback requested-support**
 - i) **CFC supports the changes—the form looks much clearer, easy to use, and useful.**
- i) (VIII D) Shared Governance update—
 - i) we're still trying to come to agreement about process and where we fail; any input is welcome, regular meetings scheduled
- j) Provost Gort provided her notes of the discussion
- k) (VIII E) Budget and Finance draft timeline---feedback requested
- l) (VIII I) CIO update
 - i) Org chart and breakdown of technology fee budget provided
 - ii) Requirements Document for CF Collaboration Site—please review!
 - iii) Need owner—Dean of CLA?
- m) (VIII J) Strategic Enrollment update—down for spring 2022

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- i) Anyone volunteer for Enrollment IFO ad hoc committee for IFO?
- n) (IX A and B) Committee needs
 - i) **IFO Fa Committees**
 - (1) FA Council—still room for anyone who is interested, next Thurs, 10-12pm.**
 - (a) Add Jane Stevenson and Erik Westgard to list of CF FA Council Reps**
 - (2) Strategic Enrollment Committee-see above.
 - (3) Academic Affairs Committee
 - (4) Advising & Student Issues
 - (5) Library Committee
 - (6) Statewide CAC FT seat—Scott Cooper is nominated**
 - ii) **University Councils/Committees—these are compensated at ½ credit per semester**
 - (1) Assessment Committee-need CF rep
 - (2) Academic Continuity and Innovation Team-Rebecca Church**
 - (3) CF Work Group—CIS rep Marcia Anderson, need CNHS, and UED reps**
 - (4) Academic Innovation, Planning, and Quality Improvement Council—Roger Finnegan, Rebecca Church as alternate.**
 - (5) Academic Appeals Committee
 - (6) Student Conduct Committee
- o) (X 1 and 2) CLA motions to review of hiring practices and discuss results-supported in previous packet
- p) (X 3-4) COS motions to remove ticketing for COL and urge revision of student code of conduct—supported previously
- q) (X 6)n Motion—urge development of plan to hire, support, retain cf that is as diverse as rf
 - i) CFC: Supports this motion but would ask that CF be involved in the process of developing process/plans/discussion.
- r) **(XI 1) WEC motion to provide quiet and sanitary space for lactation/pumping on all campuses—CFC wholeheartedly supports**
- s) Other items? Adjourn, 2:10pm