

Metropolitan State University
LIBRARY IFO Faculty Association (FA) Meeting MINUTES

Meeting Date: Fri., April 25, 2024

Time: 10am-noon

Location: Zoom

Convener: Christine Larson

Recorder: Christine Larson

Present: Kat McLarn, Ruth Zietlow, Michelle Filkins, Christine Larson

To aid in council packet formation, please indicate when a topic was discussed and no motion was made so that we can differentiate these from topics which were not discussed (or not discussed adequately) due to lack of time.

Topic	Discussion	Action
Call to order; agenda check		
III. FA Pres's report		
V. ACTION ITEMS		
V.A. New programs <ul style="list-style-type: none"> ● Professional Writing and Interaction Design (new from existing) ● Environmental Science Minor 		Library supports PWID major. PASSED. Library supports Env. Sci. Minor. PASSED.
V.B. Call for Reps and Volunteers <ul style="list-style-type: none"> ● Statewide positions. See email from Aureliano ● Univ council reps needed; we fill spots in May if possible <ul style="list-style-type: none"> ○ AIPQIC: AS continues as LIB rep ○ Community Engagement ○ EIARC ○ Organizational Development ○ Resource Planning and Alignment ○ Strategic Enrollment Management ○ Student Success Council 		Becca Peters for Resource Planning and Alignment Council (RPAC) Kat McLarn for UTAC (and FA Technology Committee) Jennifer DeJonghe for Community Engagement Michelle Filkins for Student Success Council Michelle Filkins for Student Conduct Committee

Metropolitan State University
LIBRARY IFO Faculty Association (FA) Meeting MINUTES

<ul style="list-style-type: none"> o Student Conduct Committee o Strategic Integrated Marketing o Univ Technology Advisory Council o BOT Awards committee (see above) o Assessment Committee o Academic Advising and Leadership Committee o Academic Appeals o Grievance officers 		<p>Michelle Filkins for Academic Appeals Committee</p> <p>Michelle Filkins for Grievance</p>
<p>V.C.-D. Council reps LIB has already done this.</p>		
<p>VI. CARRY-OVER ITEMS (FROM LAST MONTH)</p>		
<p>VI.A. FA committee changes. Last (April) Council motions about these were tabled to allow more discussion and a survey.</p> <p>April Executive Committee Motion 1: That the following Faculty Association committees be sunset on June 30, 2024: Action, Advising and Student Issues, Calendar, Gender Studies Advisory, Nominating, Standing List of Volunteers, Technology</p> <p>April Executive Committee Motion 2: With the exception of the Academic Affairs Committee, that all FA committees be reduced in size to five</p>		<p>April Exec Motion 1 LIB April motions:</p> <ul style="list-style-type: none"> o Motion: Keep Library Committee. PASSED. o Motion: Keep Technology Committee. PASSED. <p>April Exec Motion 2 LIB April motions:</p> <ul style="list-style-type: none"> o MOTION: Keep current representation on Graduate Programs Committee. PASSED. o MOTION: Keep current representation of FA Safety Committee. PASSED.

Metropolitan State University
LIBRARY IFO Faculty Association (FA) Meeting MINUTES

<p>(5) seats and that these all become at-large slots, with no more than two (2) representatives from any one academic unit or equity caucus.</p> <p>New Exec Motions this month based on feedback and lack thereof:</p> <p>May Exec Motion 1: End date the Gender Studies Advisory Council</p> <p>Rationale: this existed before gender studies was housed in a department. Now that it is within a department the council is no longer needed.</p> <p>May Exec Motion 2: End date the IFO calendar committee (not to be confused with the university calendar committee)</p> <p>Rationale: For many years now this committee has had a single member. In conversing with its sole representative they stated that it should be end-dated. Calendar issues can instead come through the packet as they did with the discussion about Veterans Day.</p> <p>May Exec Motion 3: All committees should discuss their composition and whether it should be changed to reduce service burden (ex. Changed from by unit to 5 at large) and increase service focus. They results of their determination should be sent to the president to be disseminated in the September Packet.</p>		<p>May Exec Motion 1: Library supports sunseting Gender Studies Advisory Council if no one in Gender Studies objects. PASSED.</p> <p>May Exec Motion 2: Library supports sunseting the IFO calendar committee. PASSED.</p> <p>May Exec Motion 3: Library supports. PASSED.</p>
--	--	---

Metropolitan State University
LIBRARY IFO Faculty Association (FA) Meeting MINUTES

<p>**Note Academic Affairs and GELs have already requested to maintain their composition.</p>		
<p>VI.B. OLIP/DLIP charge changes second reading</p>		<p>Library supports. PASSED.</p>
<p>VII. NEW BUSINESS FROM UNITS AND COMMITTEES A. Motion from CBM: Motion that more than three (3) unexcused absences of meetings by members and co-chairs of university councils will result in removal from the position or loss of the appointment. Seconded. Passes.</p>		<p>Library supports. PASSED.</p>
<p>VIII. RESPONSES FROM ADMINISTRATION A. Advance Dental Therapy program update B. Workspaces and access to classrooms C. Increased computer lab space.</p>		
<p>IX. UPDATES FROM ADMINISTRATIVE REPORTS</p>		
<p>IX.A. Article 27 and external service; more info on survey from Provost</p>		
<p>IX.B.1. Information items from Provost</p> <ul style="list-style-type: none"> ● Updated syllabus language ● New schedule (proposed) for PDPs and PDRs ● Reassign time calculations 		

Metropolitan State University
LIBRARY IFO Faculty Association (FA) Meeting MINUTES

<p>IX.B.8. and 9.</p> <ul style="list-style-type: none"> ● Student Success updates, includes new interim dir of TRIO ● Community Engagement Fellows, descriptions 		<p>MOTION: We request more information about hiring a vendor to do our online new student orientation, including a rationale for hiring outside of Metro, information on the vendor, and a more detailed update on content. PASSED.</p>
<p>X. REFERRALS TO COMMITTEES FROM PREVIOUS CYCLES</p>		
<p>X.1. Academic appeals comm reviewing policy draft X.2. E&D creating a template/questions for committee responses X.3. OLIP/DLIP</p> <ul style="list-style-type: none"> ● Comment on 2110/211 ● Plan for whitepaper on OPMs 		
<p>Adjournment</p>	<p>10:54</p>	