

CLA IFO MINUTES APR. 7, 2022

| Packet Section& sub-section: | Packet topics, including links, as applicable. Motions to send to IFO FA Council | Voting Documentation |
|------------------------------|--|----------------------|
| VII.2.A | Motion to approve Nadine Haley | Seconded; failed |
| VII.2.A | Motion to approve Scott Cooper | Seconded; passed |
| VII.2.C | CLA council reps AY 2022-2023: Maureen O’Dougherty; Emily Bowman; Tammy Durant; Shannon Skarpohl Kaml CLA convener AY 2022-2023: Ailesa Ringer | |
| VII.3 | Motion to revote | Seconded; failed |
| VII.7.C | CLA supports the Advising and Student issues committee motion | Seconded; passed |
| VII.9.B | CLA moves to support | Seconded; passed |
| VII.12 | The question wording does not attend to whether or not students/advisees even respond – the survey is poorly written; this is a national survey so the questions aren’t necessarily appropriate or applicable to Metro; our individual answers are accessible to the administration under particular circumstances per the introductory instructions | Sense of body |
| VIII.1 | Suzanne Nielson volunteers to be reader for CLA | |
| IX.9 | CLA moves to support with following amendments: Moving forward in Metro State faculty and dean hiring searches, a list of relevant websites, professional organizations, and publications must be developed by HR and the Equity & Inclusion Office and in consultation with the hiring department in order to attract a truly diverse applicant pool to these positions. | Seconded; passed |
| IX.10 | CLA response: All of the documents that can be linked to directly are. The few documents that are linked in the S/Drive cannot be included in the web site. | comments |
| X.2.D | CLA moves to refer this to faculty issues | Seconded; passed |
| X.3.A.a | Syllabi and course content may not be used by administration in scheduling decisions. Rationale: The faculty control the curriculum. | Seconded; passed |
| X.3.A.a | CLA moves that the provost meet with the IFO DLIP committee to review the 2018 syllabus memo to refine conditions for use and to clarify procedures | Seconded; passed |
| X.3.F | CLA objects to the minimum student enrollment number for undergraduate courses being set to 12 and graduate courses being set to 10. Those numbers are too high for summer courses. The minimum number to fund a course is 8, and | Seconded; passed |

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| | <p>should be the number for cancellation as well. We also object to moving courses to FDIS.</p> <p>Rationale: While typical summer enrollment is lower than fall and spring, the courses offered fill vital roles in the curriculum and should run as long as they meet the minimum to fund the course. FDIS courses are not equivalent to courses with peer-to-peer interaction.</p> | |
| X.3.G.d | <p>The percentages are arbitrary. There are good reasons that some criteria will be more important in some departments compared to others. It's problematic that each of the criteria contain multiple measures, which makes it difficult to know exactly what's being measured in the criteria. It isn't clear why the last criterion is weighted at 25%. It would be helpful to include the timeline for departmental health/sustainability improvement on this document. The current rubric weights serving majors too highly and deemphasizes general education. There are criteria not controlled by the department, e.g., new faculty positions, classroom choice, and should be removed from the document</p> | Sense of the body/comments |
| X.3.H | <p>CLA requests that new hire paperwork for fall is processed prior to the application deadline so that new CF preparing courses are eligible for funds over the summer.</p> | Seconded; passed |
| X.11.A | <p>CF course modification: CLA moves to support the CFC motion.</p> | Seconded; passed |
| X.11.D | <p>What CF are asking for has already been reviewed by the grievance committee and was found to be anti-contractual.</p> | Sense of the body/comments |
| X.11.E | <p>CLA moves to support</p> | Seconded; passed |
| X.11.J | <p>CLA moves to support</p> | Seconded; passed |
| | | |

Call to order -- **Called**

I. IFO COUNCIL:

II. COUNCIL RULES:

III. REORDER AGENDA: None

IV. APPROVAL OF MINUTES: **seconded—passed**

V. REORGANIZATION & RETRENCHMENT: **No action needed**

VI. CONSENT AGENDA: **No action needed**

VII. IFO FA REPORTS AND ACTION ITEMS:

1. 2022 DELEGATE ASSEMBLY: **No action needed**

2. 2022-2023 IFO APPOINTMENTS:

A. Motion to approve Nadine Haley for IFO Board—**seconded—failed**; Motion to approve Scott Cooper for IFO Board—**seconded—passed**

B. Metro negotiator Gary Starr—**No action needed**

C. Council reps: **Maureen O’Dougherty; Emily Bowman; Tammy Durant; Shannon Skarpohl Kaml; Ailesha Ringer (Convener)**

3. SECOND READING CF COMP: **NEW MOTION**: Motion to revote—**not moved**

4. IFO MEMBERSHIP: **No action needed**

5. ACADEMIC AFFAIRS: **No action needed**

6. SHARED GOV. TASK FORCE: **No action needed**

7. ADVISING AND STUDENT ISSUES: **No action needed**

A. **No action needed**

B. **No action needed**

C. Motion in response to NACC: CLA supports the Advising and Student issues committee motion—**seconded—passed**

8. FACULTY ISSUES: **No action needed**

9. EQUITY AND DIVERSITY:

A. No action needed

B. Motion re: PACE survey: CLA Moves to support—**seconded—passed**

10. HUMAN SUBJECTS REVIEW: **No action needed**

11. HIGH IMPACT: **No action needed**

12. FSSE/NSSE: **CLA sense of the body**: The question wording does not attend to whether or not students/adviseses even respond – the survey is poorly written; this is a national survey so the questions aren’t necessarily appropriate or applicable to Metro; our individual answers are accessible to the administration under particular circumstances per the introductory instructions

13. UPDATE IFO MEMBERS: **No action needed**

VIII. STANDING AGENDA ITEMS:

1. GRADUATION NAME READERS: **Suzanne Nielsen volunteers**

2. IFO FA COMMITTEES: **No action needed**

IX. MOTIONS-CARRYOVER:

1. RESPONSE TO HR DOCUMENT: **No action needed**
2. RESPONSE TO CCSPA RE: LISTSERV: **No action needed**
3. RESPONSE TO CCSPA RE: ACADEMIC AFFAIRS: **No action needed**
4. RESPONSE TO CLA RE: SABBATICAL SCHEDULE: **No action needed**
5. RESPONSE TO CLA RE: SABBATICAL COST: **No action needed**
6. RESPONSE TO CF RE: SUMMER TEACHING: **No action needed**
7. RESPONSE TO CCSPA RE: ANNUAL REFLECTION: **No action needed**
8. RESPONSE TO CF RE: COMPENSATION: **No action needed**
9. RESPONSE TO CCSPA RE: HIRING INFO: CLA moves to support with the following amendments
Moving forward in Metro State faculty and dean hiring searches, a list of relevant websites, professional organizations, and publications must be developed by HR and the Equity and Inclusion Office and in consultation with the hiring department in order to attract a truly diverse applicant pool to these positions.—**seconded—passed**
10. RESPONSE TO CIS MOTION RE: PACKET LINKS: CLA response: All of the documents that can be linked to directly are. The few documents that are linked in the S/Drive cannot be included in the web site.

X. ADMINISTRATIVE UPDATES

1. HR UPDATE: **No action needed**
2. PRESIDENT'S UPDATE:
 - A. Reopening library: **No action needed**
 - B. University staffing: **No action needed**
 - C. Mission, Vision, and Values: **No action needed**
 - D. Qualitative report: CLA moves to refer this to faculty issues—**seconded—passed**
3. PROVOST'S UPDATE:
 - A. REFERENCES TO:
 - a. SYLLABUS MEMO: **CLA motion**: Syllabi and course content may not be used by administration in scheduling decisions.—**seconded—passed**. Rationale: The faculty control the curriculum. **NEW MOTION**: CLA moves that the provost meet with the IFO DLIP committee to review the 2018 syllabus memo to refine conditions for use and to clarify procedures.—**seconded—passed**
 - b. STUDENT SUCCESS: **No action needed**
 - c. DEVELOPMENTAL ED. REPORT: **No action needed**
 - d. STUDENT JOURNEY: **No action needed**
 - e. ACADEMIC INTEGRITY: **No action needed**
 - B. SGTF UPDATE: **No action needed**
 - C. REVISED CHARTER: **No action needed**
 - D. CNHS AFFILIATE: **No action needed**
 - E. ALIGNING SUMMER CALENDAR: **No action needed**
 - F. GRIEVANCE RESPONSE/REVISED DRAFT: **NEW MOTION**: CLA objects to the minimum student enrollment number for undergraduate courses being set to 12 and graduate courses being set to 10. Those numbers are too high for summer courses. The minimum number to fund a course is 8, and should be the number for cancellation as well. We also object to moving courses to FDIS.—**seconded—passed**. Rationale: While typical summer

enrollment is lower than fall and spring, the courses offered fill vital roles in the curriculum and should run as long as they meet the minimum to fund the course. FDIS courses are not equivalent to courses with peer-to-peer interaction.

- G. RESPONSE TO ANNUAL PROGRAM REFLECTION:
 - a. No action needed
 - b. No action needed
 - c. HEALTH/SUSTAINABILITY RUBRIC
 - d. FEEDBACK ON health/sustainability rubric: The percentages are arbitrary. There are good reasons that some criteria will be more important in some departments compared to others. It's problematic that each of the criteria contain multiple measures, which makes it difficult to know exactly what's being measured in the criteria. It isn't clear why the last criterion is weighted at 25%. It would be helpful to include the timeline for departmental health/sustainability improvement on this document. The current rubric weights serving majors too highly and deemphasizes general education. There are criteria not controlled by the department, e.g., new faculty positions, classroom choice, and should be removed from the document.
- H. CF COMP FOR NEW COURSES: NEW Motion: CLA requests that new hire paperwork for fall is processed prior to the application deadline so that new CF preparing courses are eligible for funds over the summer.—seconded—passed.
- I. GRADUATE MULTIPLIER: No action needed
- J. RESPONSE TO COL PEER MENTORS: No action needed
- K. RESPONSE TO FACULTY SEARCHES: No action needed
- 4. EQUITY & INCLUSION: No action needed
- 5. FINANCE UPDATE: No action needed
- 6. IT UPDATE: No action needed
- 7. ADMISSIONS: No action needed
- 8. MARKETING/REBRANDING: No action needed
- 9. 50TH ANNIVERSARY: No action needed
- 10. UNIVERSITY COUNCILS: No action needed
- 11. IFO RESPONSES TO ADMIN REPORTS:
 - A. CF course modification: CLA moves to support the CFC motion.—seconded—passed
 - B. No action needed
 - C. No action needed
 - D. CFC MOTION GRIEVANCE: Sense of the body: What CF are asking for has already been reviewed by the grievance committee and was found to be anticontractual.
 - E. CFC MOTION RE: 10J: CLA moves to support—seconded—passed.
 - F. No action needed
 - G. No action needed
 - h. No action needed
 - i. No action needed
 - j. ENROLLMENT AND MARKETING: CLA moves to support—seconded—passed

XI. IFO FA ANNOUNCEMENTS (THIS WAS MISMARKED AS L).

1. RELIGIOUS HOLIDAYS MEETING SCHEDULE: **No action needed**